

Grant Application Checklist

- ☐ Cover sheet of Grant Application for each fiscal year is completed and signed by Project Administrator.
- ☐ An itemized budget and budget narrative for each fiscal year has been provided, explaining and justifying all items shown on budget form.
- ☐ List of current cooperative agreements is attached.
- ☐ Annual victim and witness service targets for FY2007 and FY2008, required program development objectives, and other required certifications are attached.
- ☐ Completed and signed copies of forms entitled "General Grant Conditions and Assurances" and the "Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements" are attached.
- ☐ An original and four copies of the application will be received by DCJS before 4:30 p.m. on **April 28, 2006**.